



Pennsylvania Certified Chamber Executive (PaCCE) Deadline for Application – **Monday, August 31, 2020** Application

Name: _____ Title: _____

Chamber: _____

Address: _____

City/State: _____ Zip: _____

Telephone: _____ E-Mail: _____

Certification Criteria

1. Chamber of Commerce Employment History

No. of Years Employed at Current Chamber: _____ No. of Years in Chamber Profession: _____

<u>Dates of Employment</u>	<u>Chamber</u>	<u>Position</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Point Value -- 1 point for each year of chamber executive or senior management experience.
(Maximum of 15 points)*

1. Points _____

2. Institute for Organization Management

Attach proof of:

- U.S. Chamber Institute for Organization Management attendance
Point Value – 3 points per completed year. (Maximum of 18 points)
- U.S. Chamber Institute for Organization Management – Faculty or Class Advisor
*Point Value – 3 points for each three-hour course taught/presented or class advised
(Maximum of 6 points)*

2. Points _____

3. Chamber Accreditation

List any chambers which, under your leadership, achieved Accreditation or Re-Accreditation by the U.S. Chamber of Commerce:

<u>Chamber</u>	<u>Accreditation</u>	<u>Re-Accreditation</u>	<u>Month/Year</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Point Value: 4 points for each chamber Accreditation or Re-Accreditation received under your leadership. (Maximum of 12 points)

3. Points _____

4. ACCE Participation

ACCE Conferences/Conventions:

Indicate dates and locations of ACCE conferences or conventions attended during the past five years.

<u>Year</u>	<u>Location</u>
_____	_____
_____	_____
_____	_____
_____	_____

Point Value: 3 points for each conference/convention attended. (Maximum of 15 points)

ACCE Leadership Positions:

Indicate dates and position held within ACCE (Officer, Board, Committee Chair, Speaker).

<u>Position Held</u>	<u>Years</u>
_____	_____
_____	_____
_____	_____
_____	_____

Point Value: 3 points per year for each officer position, 2 points per year for Board positions, 2 points per year for committee chair positions and 1 point for each ACCE conference workshop or panel presentation. (Maximum of 15 points)

4. Points _____

5. U.S. Chamber Participation

Indicate dates and locations of U.S Chamber conferences or conventions attended during the past five years.

<u>Year</u>	<u>Location</u>
_____	_____
_____	_____
_____	_____
_____	_____

Point Value: 3 points for each conference/convention attended. (Maximum of 15 points)

U.S. Chamber Leadership Positions:

Indicate dates and position held within U.S. Chamber leadership (Officer, Board, Committee Chair, Speaker).

<u>Position Held</u>	<u>Years</u>
_____	_____
_____	_____
_____	_____
_____	_____

Point Value: 3 points per year for each officer position, 2 points per year for Board positions, 2 points per year for committee chair positions and 1 point for each U.S. Chamber conference workshop or panel presentation. (Maximum of 15 points)

5. Points _____

6. PACP Participation

PACP Conferences/Meetings:

Indicate years and locations of a minimum of three PACP events or conference attended during during the past five year.

<u>Year</u>	<u>Chamber Day</u>	<u>PACP Conference</u>	<u>Location</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Point Value: 2 points for each conference attended. (Maximum of 20 points)

PACP Leadership Positions:

Indicate dates and position held within PACP leadership (Officer, Board, Committee Chair, Speaker).

<u>Position Held</u>	<u>Years</u>
_____	_____
_____	_____
_____	_____
_____	_____

Point Value: 3 points per year for each officer position, 2 points per year for Board positions, 2 points per year for committee chair positions and 1 point for each PACP conference workshop or panel presentation. (Maximum of 15 points)

6. Points _____

7. Professional and Civic Leadership

Indicate the local, regional, and state professional and civic leadership roles you have served:

<u>Organization</u>	<u>Position Held</u>	<u>Years</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Point Value: 3 points per year for each officer position, 2 points per year for Board positions, 2 points per year for committee chair positions and 1 point for each workshop or panel presentations. (Maximum of 15 points)

7. Points _____

8. Authorship of National or Regional Chamber-Related Publications/Articles

<u>Title of Publication/Article</u>	<u>Where Published or Appearing</u>	<u>Year</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Point Value: 3 points for each publication or article authored. (Maximum of 9 points)

8. Points _____

Total Points for Items 1 – 8: _____ (Minimum of 70 points required)

(To be confirmed by Certification Review Committee)

To Be Enclosed with This Application – A non-refundable application check for \$75 made payable to PACP.

Signature: _____ Title: _____
Date: _____

Mail copy of completed Application & Essay, along with check to:
Pennsylvania Association of Chamber Professionals (PACP)
Attn: PaCCE Certification Committee
1622 Tarklin Valley Road
Knoxville, TN 37920

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